

FOREIGN STUDENTS REGISTRY OFFICE

Foreign Students Registry Office is an integral part of the student support system in the University of Delhi. The admission to foreign students in various courses of the University of Delhi is done through the Foreign Students Registry Office. Foreign Nationals seeking admission to various courses and have passed a recognized examination are required to fill the prescribed form and send it to the Foreign Students Registry Office.

- The application form for the registration of Foreign Nationals seeking admission to various courses in University of Delhi can be downloaded from the official website of the University i.e. www.du.ac.in
- The application form for the registration of Foreign Nationals should be attested by the Indian Diplomatic Representative or a responsible official of the Ministry of Education of the applicant's country or an official of the applicant's country's Embassy/ High Commission in India.
- The application forms not accompanied with required documents shall not be considered further. The applicants shall be required to produce original certificates/documents for the admission.
- University of Delhi shall issue provisional letter if the applicant is found eligible for admission.
- The submission of Application Form does not guarantee admission to the University.
- A copy of the Provisional Letter will be endorsed to the Indian Mission in the country of domicile of the candidate. The concerned Mission will issue a Student's Visa so that the student can come to India and join the University.
- A valid Student Visa is a pre requisite for admission of the Foreign Nationals in the University of Delhi. No admission shall be granted on Tourist Visa/ X Visa.
- The Equivalence of the Degree/ School Certificate may be procured by the applicant from the Association of Indian University (AIU) before the submission of application.
- English Proficiency Certificate of TOEFL or IELTS scores is mandatory for foreign students at the time of submission of application for admission in the University. The candidate may be asked to appear in the English Proficiency Test conducted by the Institute of Life Long Learning (ILLL), University of Delhi, if the candidate is unable to provide any of these score certificate or English Proficiency Certificate.

ADMISSION OF FOREIGN NATIONALS TO PROFESSIONAL COURSES:

- The admission of Foreign Students to professional courses like Medical and Engineering in University of Delhi is done by the Ministry of External Affairs, Government of India, New Delhi. A number of seats in these courses are reserved for the nationals of various countries. Foreign Students seeking to professional courses should approach through Indian Mission. They are not required to apply through Foreign Students Registry Office.

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM:

- Duplicate Photostat Copies of the Transcripts.
- Photostat Copies of School/ Degree Certificates
- Photostat Copies of Marks/ Grade Statements
- Photostat Copies of Date of Birth Certificate
- Photostat Copies of Syllabi of the last qualifying examination

AGE REQUIREMENTS:

There is no minimum age bar for admission to under-graduate courses and post graduates in the University and its colleges except in professional courses where regulatory body prescribed minimum age requirements (such as MCI, AICTE etc.).

FOREIGN STUDENTS REGISTRY FEE:

There is a one- time Foreign Students Registry Fee for various courses in University of Delhi which is mentioned below:

- Undergraduate Courses including Certificate/ Diploma Courses- Rs.18,000/-
- Postgraduate Courses- Rs.24,000/-
- Courses leading to Research Work- Rs.30,000/-
- Every foreign student is required to pay Rs.6000/- per year in addition to the regular fee to the College/Department/Faculty in which he/she is admitted. Students (from other than SAARC countries) are required to pay an amount of Rs.2, 10,000 per year in addition to the fees paid by the Indian students for courses like MIB, MHROD, and B. Sc. (Hons.) Computer Science.

***Fee is subject to change.**

CONTACT DETAILS:

FOREIGN STUDENTS REGISTRY OFFICE

Room No. 11, First Floor

Conference Center

University of Delhi, Delhi - 110 007

Phone No: 011-27666756

(Student Dealing Timings: 9:30 a.m.to 1:00 p.m. & 2:00 p.m. to 5:00 p.m. (Monday to Friday))

E-mail: dydean_fs@du.ac.in fsr_du@yahoo.com

Website: www.du.ac.in

DISCLAIMER: The date for registration of foreign students to various courses of the University varies from time to time. The specific date notified for registration of foreign students does not mean the validity of date for registration for the next preceding year.

Note: The application form for the registration of Foreign Nationals is attached.

UNIVERSITY OF DELHI
FOREIGN STUDENTS REGISTRY

Form No: _____

APPLICATION FORM
FOR ADMISSION OF FOREIGN STUDENTS

ACADEMIC SESSION _____

Note: Read the guidelines on Page 3- 4 before filling the Application Form.
This Application Form contains 4 pages.

The Deputy Dean (Foreign Students)
Foreign Students Registry Office
Room No. 11, First Floor, Conference Center.
University of Delhi, Delhi-110007 (India).
Website : <http://www.du.ac.in/index.php?id=4>
E-mail : dydean_fs@du.ac.in
fsr_du@yahoo.com

Please paste
(do not staple)
A recent
Passport size
colour
photograph

Sir/Madam,

I wish to seek admission in University of Delhi and submit the following particulars for consideration: -

1. Name in full (Capital letters) _____
2. Sex: (Male/ Female) _____ 3. Marital Status : (Married / Unmarried) _____
4. Date and Place of Birth _____
5. Nationality _____
6. Permanent Address (Home Country) _____

7. E-mail _____
8. (a) Father's Name / Husband's Name _____
(b) Father's / Husband's / Guardian's Occupation & permanent address _____

9. (a) Mother's Name _____
(b) Mother's Occupation & permanent address _____
10. Address in Delhi (if any) of relative / family friend _____

- Contact Phone (if any) _____
11. (a) Course to which admission is sought * ([Visit http://www.du.ac.in/index.php?id=39](http://www.du.ac.in/index.php?id=39))
 - (i) _____
 - (ii) _____
 - (iii) _____

Note: PHOTOCOPY OF THIS FORM WILL NOT BE ACCEPTED

*** Indicate three choices in order of preference. Change of course will not be allowed subsequently.**

(b) For admission to Ph.D. Programme

(i) Name of the Department _____ Faculty _____

(For a complete list of Departments and Faculties, visit <http://www.du.ac.in/index.php?id=12&L=0>)

(ii) Topic of Research _____

(Attach four copies of Research Proposal / Synopsis)

(iii) Are you currently employed _____ Yes / No

If yes: ☞ Complete name and address of employer _____

☞ Length of service (with dates) _____

(iv) Financial support: (a) Self: _____

(b) Sponsorship: _____

12. Educational Qualifications

Examination/ Course Passed	Board/ University	Duration of the Exam/course Passed	Year of Passing	Grade/Marks		Subjects Studied
				Marks Obtained	Maximum Marks	
High School/ Secondary/ 10 th						
Intermediate/ Senior Secondary/ 12 th						
Graduate						
Post Graduate						

13. Total number of years of Schooling completed (at the time of application) _____ Years

14. Have you applied for any course of study **in India** prior to this year? Yes / No

If yes, ☞ Name of the Course _____

☞ Board / University/Institute _____

☞ Year of admission _____ Year of completion _____ Any other information _____

15. Language (s) known _____

16. Proficiency in spoken English _____ Good / Fair / Poor
(attach certificate of English proficiency, if any)

17. (i) Passport No. _____

(ii) Date and place of issue _____

18. If presently in India :
Details of Visa & Date of issue* _____

***ADMISSION WILL NOT BE GRANTED ON TOURIST VISA/X-VISA**

19. The following certificates must be submitted along with this application:

- (1) Four photostat copies of School / Degree Certificates
- (2) Four photostat copies of Marks / Grade Statements
- (3) Four photostat copies of Date of Birth Certificate
- (4) Four photostat copies of the syllabi of the last qualifying examination

Note: Certified copies of above in **English**, wherever necessary, must be submitted.

20. Declaration by the Applicant:

- i) The information provided above is true and accurate.
- ii) All documents attached with this Application Form are authentic.
- iii) I further affirm that I have not been involved in any malpractice/ use of unfair means (UFM) in any examination taken by me and no judicial proceeding is pending against me.
- iv) I understand that in the event of my not fulfilling all requirements, the University of Delhi may not consider/ may cancel my candidature.
- v) I declare that I shall submit myself to the disciplinary jurisdiction of the authorities of the University which may be vested with the powers to exercise discipline under the Act, the Statutes, the Ordinances and the Rules that may be framed by the University/ Board from time to time.
- vi) I have read and understood the guidelines given on page 3 and 4.

Date: _____

Place: _____

SIGNATURE OF APPLICANT

CERTIFICATE TO BE FURNISHED BY THE INDIAN DIPLOMATIC REPRESENTATIVE OR A RESPONSIBLE OFFICIAL OF THE MINISTRY OF EDUCATION OF APPLICANT'S COUNTRY OR AN OFFICIAL OF THE APPLICANT'S COUNTRY'S EMBASSY/HIGH COMMISSION IN INDIA.

- (a) I. Certified that the Board / University from which the applicant has passed the examination is legally constituted and duly recognized.
II. Certified that the entries in the application form particularly about examination passed, marks and division obtained, subject studied etc. are correct.
- (b) Certified that the candidate has passed the examination from a recognized Indian Board/University.

Place _____

Date _____

Signature
Designation & Office Seal

APPLICATION GUIDELINES

1. A Foreign National seeking admission to a course in University of Delhi is required to send his/ her application in the prescribed Application Form. The form can be down loaded from Delhi University Website http://www.du.ac.in/fileadmin/DU/students/Pdf/forms/FS_Form.pdf
2. The Application Forms are downloadable from Delhi University website. http://www.du.ac.in/fileadmin/DU/students/Pdf/forms/FS_Form.pdf
3. Application Form should be filled neatly and legibly in **English** only by the applicant in his / her own hand writing in BLOCK LETTERS.
4. The applicant should write his/ her name, father's name, mother's name as given in the School Certificate of Board / University.
5. No column should be left blank in the Application Form. Incomplete Application Forms will be summarily rejected.
6. Latest passport size coloured photograph should be affixed in the box provided.

7. The Application Form should be attested by the Indian Diplomatic Representative or a responsible Official of the Ministry of Education of applicant's country or an Official of the applicant's country's Embassy / High Commission in India.
8. Photocopies of Certificates and copy of syllabi as mentioned in the Application Form should be enclosed. Application Forms not accompanied with required/requested documents will not be considered further. If admitted, the student will be required to produce original certificates/ documents.
9. After submitting the Application form, no students are allowed to take back their Application form.
10. Submission of Application Form does **not** guarantee admission.
11. All admission offers are provisional. The students are advised to arrive in Delhi (India) with a valid Student/ Research Visa, whichever is applicable.
12. English is the medium of instruction in most Colleges and Departments of University of Delhi. A good knowledge of English is essential for successful completion of a course of study.
13. There is limited availability of Hostel accommodation in University of Delhi. Therefore, students should be prepared to stay in rented accommodation outside the campus.

GUIDELINES FOR ADMISSION TO UNDER-GRADUATE / POST-GRADUATE / M.PHIL / CERTIFICATE PROGRAMMES

1. Foreign Nationals who secure provisional admission to Under-graduate/Post-graduate/M.Phil./Certificate Programmes of University of Delhi are advised to arrive in India with a valid **Student Visa**.
2. Admission will be granted to prospective students only if they have a valid Student Visa. **Admission will not be granted on Tourist Visa/ X-Visa.**
3. Request for change of course will not be entertained under any circumstances.
4. All Foreign Nationals who secure provisional admission to University of Delhi will be allotted Colleges after their arrival in Delhi (India) with a valid Visa.
5. Colleges will be allotted by Dy. Dean (Foreign Students), University of Delhi. No request for change of College, once allotted, will be entertained by the University.
6. Provisional letter of admission does **not** guarantee a seat in any specific College of University of Delhi.

GUIDELINES FOR ADMISSION TO PH.D PROGRAMME

- 1 The list of Faculties / Departments is available on Delhi University Website <http://www.du.ac.in/index.php?id=12&L=0>. Applicant is advised to go through the list to decide the Department / Faculty to which he / she would like to apply for admission to Ph.D. programme.
- 2 All foreign nationals applying for Ph.D. programme should read Ordinance VI B of University of Delhi for detailed information about eligibility for Ph.D. programme. (Visit http://www.du.ac.in/fileadmin/DU/about_du/PDF/Phd_ordinance.pdf).
- 3 All applications should be accompanied with four copies of Research Proposal / Synopsis along with the documents as mentioned in the Application Form.
- 4 If the applicant is employed he/she will be required to submit leave sanction letter from the employer for a period of two years from the date of joining the Ph.D. programme.
- 5 Foreign Nationals admitted to Ph.D. programme are advised to contact the Indian High Commission in their home country to obtain a valid **Research Visa** before arriving in India.

NOTE: UNIVERSITY OF DELHI HAS NOT AUTHORIZED ANY AGENT/ INDIVIDUAL TO ACT ON ITS BEHALF. FORMS SUBMITTED BY AGENTS WILL NOT BE ENTERTAINED/ ACCEPTED.