

# RULES AND PROVISIONS FOR REVALUATION

S.no	Particular	Summary
<p><i>Revaluation means to re-evaluate the paper of a particular subject completely. Under this, Candidate has to surrender his/her original marks of particular subject and accept the final result when declared by the University as a result of Revaluation.</i></p>		
1	Application form available at	-- <a href="http://www.du.ac.in">www.du.ac.in</a> -- Forms (right side, under the University Corner) -- Degree/ Transcript related form -- Revaluation Request form (Revised)
2	Fee Structure (Fee to be paid to University of Delhi alongwith the Application)	Rs. 1, 000/- per paper
3	Documents required	Photocopy of current Statement of Marks for Verification of Roll No., including subject and marks for which revaluation is required.
4	Verification required	Verfiy the filled document from the Head/ Principal of college or Institution with <b>stamp and signature</b>
5	Timings	9.30 AM to 1.00 PM and 1.30 PM to 3.00 PM
6	Submit at	Candidates are advised to submit their request to Revaluation Cell Counter. <b>NORTH CAMPUS-</b> (Window No. 1), Examination Branch, North Campus, University of Delhi, Delhi-110007 <b>SOUTH CAMPUS-</b> Window no-1, Examination Branch, South Campus, University of Delhi, New Delhi-110021
7	Time Taken	Result may be issued by post within the 45th to 60th day of submission of form or shall be uploaded on the website as per the notification of University of Delhi.

**NOTE:-**

- 1) Candidates are advised to go through all the terms & conditions before they apply for the Revaluation.
- 2) The Candidate has to surrender his original marks and accept the final result when declared by University of Delhi as a result of Revaluation. His/ Her marks can be increased or decrease or their can be no change.
- 3) Revaluation is applied within 15 days from the date of publication of result on University web site.
- 4) This form is to be completely filled and signed by the Candidate only.
- 5) Revaluation in Practical Examination etc. is not undertaken. But in the course/subject where revaluation is permissible the Answer books are checked just to ensure that all the questions attempted by the Candidate have been valued, that the marks awarded have been totalled correctly and that the total marks have been correctly carried over to the result statement.
- 6) The Candidate is required to produce a photocopy of his/her current Admission Ticket for verification of Roll No. at the time of submission of application form for rechecking **along with self-addressed envelope of 9"x 4" size with Postal Stamp worth Rs. 5/- affixed thereon.**
- 7) Re-checking is done instead of revaluation for the Examinations conducted by University of Delhi for the Professional Courses such as LL.B.

\*\* The form is attached for your reference.

Cashier Please accept Rs. \_\_\_\_\_

Dated: \_\_\_\_\_

Dealing Asstt.

APPLICATION FORM IS BEING  
ACCEPTED PROVISIONALLY SUBJECT  
TO VERIFICATION OF DETAILS

**UNIVERSITY OF DELHI**  
**APPLICATION FOR REVALUATION OF RESULTS**

CANDIDATE SHOULD CAREFULLY GO THROUGH THE RULES PRINTED OVERLEAF BEFORE FILLING IN THIS FORM.

This application is TO BE FILLED IN AND SIGNED BY THE CANDIDATE ONLY. Application submitted on behalf of the candidate, as also incomplete application will be rejected summarily without any further reference.

1. Name of Candidate (Block letters) Mr./Mrs./ Miss.....
2. Father's / Mother's Name.....
3. University Exam. Roll No.....4. Exam. / Course.....5. Part I/II/III .....
6. Sem./ Annual / Supp. .... 7. Year ..... 8. Pass / Fail .....
9. College/Institute/Deptt.....10. Exam. Centre.....

Exam. Paper No.	Title of Paper	Serial No. of Q.Paper (Optional)	Date of Exam. Taken (Optional)	Maximum Marks	Marks Obtained

**DECLARATION**

I have carefully read rules regarding revaluation printed overleaf and I agree to be governed by the same. I am fully aware that as a result of seeking revaluation the original marks secured by me can also be reduced. I undertake to surrender my original result and to accept the final result when declared by the University as a result of revaluation applied for by me, as per rules laid down in this behalf.

Address.....  
(IN BLOCK LETTERS)

.....  
.....  
.....Pin Code.....  
Tel. No./Mobile.....

(Signature of Candidate)

**Principal / H.O.D.**  
**(Signature with Rubber Stamp)**

\*Note: Signature of the candidate must correspond to that on Examination form filled in by him/her.

(TO BE FILLED IN BY THE UNIVERSITY)

Intimation No.....  
Date.....

Receipt No.....

RECEIVED Rs.....  
Date.....

## RULES FOR REVALUATION

(Candidates seeking revaluation are advised to go through these rules and regulations before they apply for the revaluation).

1. Revaluation is allowed only in theory papers of non-professional courses, which have not been jointly valued.
2. Select the papers carefully in which you wish to seek revaluation. **No second application for additional papers shall be accepted and summarily rejected.**
3. Revaluation is to be applied for within 15 days of the date of uploading of results of University website.
4. The Candidate is required to produce a photocopy of his/her current Admission Ticket and/or statement of marks for verification of Roll No., marks etc., at the time of submission of Application Form for revaluation and also to **attach self-address envelop of 9"x4" size with Postal Stamp worth ` 5 affixed**, for sending revaluation result.
5. Entries made by the candidate be got verified from the Principal for the College concerned.

### PLEASE NOTE THAT

1. When you apply for revaluation, you surrender your original performance and will now accept the revised performance in which: -
  - a) there can be NO CHANGE,
  - b) there can be INCREASE in the marks,
  - c) there can be DECREASE in the marks.
2. The application is to be made by the candidate in his/her own hand-writing and under his/her own signature and not by anyone else on his/her behalf.
3. Prescribed Fee :  
` 1000/- Per paper to be deposited with the University Cashier between 9.30 a.m. and 1.00 p.m. and 1.30 p.m. to 3.00 p.m. on all working days after verification of the form at the Revaluation Cell Counter. (Window No. 1)
4. (a) If the award of the Revaluation varies from the Original award upto and including  $\pm 5\%$  of the maximum marks, the original award will stand.  
(b) If the award of the first revaluator is beyond  $\pm 5\%$  and up to  $\pm 10\%$ , the average of the marks of original examiner and the first Revaluator will be taken.  
(c) If the award of the Revaluator varies from the original award by more than  $\pm 10\%$  of the minimum marks, the answer script will be examined by a Second Revaluator (Other than original and first) and the average of the two nearest awards out of the three awards thus available (including the original award) shall be taken as final.