

# RULES AND PROVISIONS FOR RE-CHECKING

S.no	Particular	Summary
<p><i>Re-checking means just to ensure that all the questions attempted by the Candidate have been valued, that the marks awarded have been totaled correctly and that the total marks have been correctly carried over the result statement.</i></p>		
1	<b>Application form available at</b>	-- <a href="http://www.du.ac.in">www.du.ac.in</a> -- Forms (right side, under the University Corner) -- Degree/ Transcript related form -- Rechecking Request Form (Revised)
2	<b>Fee Structure</b> ( <i>Fee to be paid to University of Delhi alongwith the Application</i> )	Rs. 750/- per paper.
3	<b>Documents required</b>	Photocopy of current Statement of Marks for Verification of Roll No., including subject and marks for which re-checking is required.
4	<b>Verification required</b>	Verify the filled document from the Head/ Principal of college or Institution with stamp and signature
5	<b>Timings</b>	9.30 AM to 1.00 PM and 1.30 PM to 3.00 PM
6	<b>Submit at</b>	Candidates are advised to submit their request to College or concern Examination Branches of University of Delhi
7	<b>Time Taken</b>	Result may be issued by post within 45th to 60th day of submission of form or shall be uploaded on the website as per the notification of University of Delhi.

**NOTE:-**

- 1) Rechecking is applied within 15 days from the date of publication of result on University web site.
- 2) This form is to be completely filled and signed by the Candidate only.
- 3) Rechecking in Practical Examination etc. is not undertaken. But in the course/subject where rechecking is permissible the Answer books are checked just to ensure that all the questions attempted by the candidate have been valued, that the marks awarded have been totalled correctly and that the total marks have been correctly carried over to the result statement.
- 4) The Candidate is required to produce a photocopy of his/her current Admission Ticket for verification of Roll No. at the time of submission of application form for rechecking **along with self-addressed envelope of 9"x4" size with Postal Stamp worth Rs. 5/- affixed thereon.**

\*\* The form is attached for your reference.

Cashier Please accept Rs. \_\_\_\_\_

Dated: \_\_\_\_\_

Dealing Asstt.

APPLICATION FORM IS BEING  
ACCEPTED PROVISIONALLY SUBJECT  
TO VERIFICATION OF DETAILS

**UNIVERSITY OF DELHI**  
**APPLICATION FOR RECHECKING OF RESULTS**

CANDIDATE SHOULD CAREFULLY GO THROUGH THE RULES PRINTED OVERLEAF BEFORE FILLING IN THIS FORM.

This application is TO BE FILLED IN AND SIGNED BY THE CANDIDATE ONLY. Application submitted on behalf of the candidate, as also incomplete application will be rejected summarily without any further reference.

1. Name of Candidate (Block letters) Mr./Mrs./ Miss.....
2. Father's / Mother's Name.....
3. University Exam. Roll No.....4. Exam. / Course.....5. Part I/II/III .....
6. Sem./ Annual / Supp. .... 7. Year ..... 8. Pass / Fail .....
9. College/Institute/Deptt.....10. Exam. Centre.....

Exam. Paper No.	Title of Paper	Serial No. of Q.Paper (Optional)	Date of Exam. Taken (Optional)	Maximum Marks	Marks Obtained

Address.....  
(IN BLOCK LETTERS)

.....  
.....  
.....Pin Code.....  
Tel. No./Mobile.....

(Signature of Candidate)

**Principal / H.O.D.**  
**(Signature with Rubber Stamp)**

Note : Signature of the candidate must correspond to that on Examination form filled in by him/her.

(TO BE FILLED IN BY THE UNIVERSITY)

Intimation No.....  
Date.....

Receipt No.....

RECEIVED Rs.....  
Date.....

### **RULES FOR RECHECKING OF ANSWER SCRIPT**

1. Rechecking is to be applied within 15 days from the date of publication of result on University web site.
2. Rechecking in Practical Examination etc. is not undertaken. But in the course/subject where rechecking is permissible the Answer books are checked just to ensure that all the questions attempted by the candidate have been valued, that the marks awarded have been totaled correctly and that the total marks have been correctly carried over to the result statement.
3. Fee chargeable for rechecking of the result is ` 750/- per paper to be deposited with University Cashier between 9.30 a.m. and 1.00 p.m. and 1.30 p.m. to 3.00 p.m. on all working days, after verification of application from the Revaluation Branch.
4. Applications for rechecking of result, received after 15days from the date of declaration of result on the University web site shall not be entertained.
5. Application form is accepted for rechecking of results provisionally subject to the particulars being found correct after scrutiny.
6. The Candidate is required to produce a photocopy of his/her current Admission Ticket for verification of Roll No. at the time of submission of application form for rechecking along with **self-addressed envelope of 9"x4" size with Postal Stamp worth ` 5 affixed thereon.**